

**Technical Education and Skills Development Authority**  
 East Service Road, South Super Highway, Taguig City  
**Aging of Cash Advances**  
 As of February 28, 2025

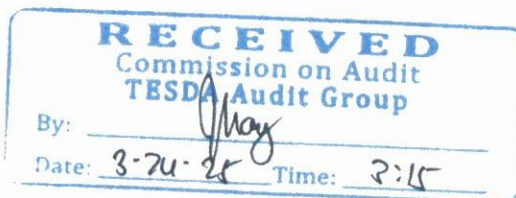
Name of Employee	Release Date	Balance	Amount Due						Remarks
			30 days or less	31-90 days	91-365 days	over 1 year to 2 years	over 2 year to 3 years	3 years and above	
<b>ADVANCES TO OFFICERS &amp; EMPLOYEES</b>									
<b>Foreign Travel</b>									
BARTERA Jane B. Reyes	9/9/2024	33,871.67	0	0	33,871.67	0.00	0.00	0	Cash Advance for the travel expenses to attend to 2024 master's degree scholarship program for global TVET management on August 28 sept 2 - September 1, 2025 in Korea
CRIVRISSE D. AGORILLA	9/9/2024	33,957.40	0	0	33,957.40	0.00	0.00	0	Cash Advance for the travel expenses to attend to 2024 master's degree scholarship program for global TVET management on August 28 sept 2 - September 1, 2025 in Korea
REYNALDO B. LORENZO	9/9/2024	33,957.40	0	0	33,957.40	0.00	0.00	0	Cash Advance for the travel expenses to attend to 2024 master's degree scholarship program for global TVET management on August 28 sept 2 - September 1, 2025 in Korea
ABASCULO, JANET M.	2/7/2025	4,830.00	4,830.00	0.00	0.00	0.00	0.00	0	To cash advance for the participation in the learning visit on skills development in Australia dated February 8-15, 2025.
AGUIB REDILYN C.	2/7/2025	4,830.00	4,830.00	0.00	0.00	0.00	0.00	0	To cash advance for the participation in the learning visit on skills development in Australia dated February 8-15, 2025.
ZARSADIAS, KATHERINE AMOR A.	2/7/2025	4,830.00	4,830.00	0.00	0.00	0.00	0.00	0	To cash advance for the participation in the learning visit on skills development in Australia dated February 8-15, 2025.
JUSTIMBASTE, CHARLYN B.	2/7/2025	147,090.55	147,090.55	0.00	0.00	0.00	0.00	0	To cash advance travel expenses and per diem during the participation on the benchmarking and in-dept discussion on the collaboration of TESDA with Singapore ITE and skills future on February 9-15, 2025 (inclusive of travel time).
<b>Subtotal</b>		<b>263,367.02</b>	<b>161,580.55</b>	-	<b>101,786.47</b>	-	-	-	
<b>Local Travel</b>									
SUMAYAN, MUAMMAR A.	11/14/2019	21,701.50	0	0	0	0	0	21,701.50	For written off-deceased
<b>Subtotal</b>		<b>21,701.50</b>	-	-	-	-	-	<b>21,701.50</b>	
<b>Total for Officers &amp; Employees</b>		<b>285,068.52</b>	<b>161,580.55</b>	-	<b>101,786.47</b>	-	-	<b>21,701.50</b>	
<b>ADVANCES TO SPECIAL DISBURSING OFFICER</b>									
FREDERICK E. FANG	2/19/2025	44,169.00	44,169.00	0.00	0.00	0.00	0		Cash advance for the conduct of the 14th Worldskills ASEAN competition - 1st Technical Committee Meeting (TCM).
<b>Total for Special Disbursing Officer</b>		<b>44,169.00</b>	<b>44,169.00</b>	-	-	-	-	-	
<b>GRAND TOTAL</b>		<b>329,237.52</b>	<b>205,749.55</b>	-	<b>101,786.47</b>	-	-	<b>21,701.50</b>	

Prepared by:

*Rachel Grace D. Ochoa*  
**RACHEL GRACE D. OCHOA**  
 Administrative Officer IV  
 Accounting Division - FMS

Certified Correct by:

*Gariel M. Saugon*  
**GARRIEL M. SAUGON**  
 Chief Accountant  
 Accounting Division - FMS



**CASH ADVANCES MONITORING**

As of February 28, 2025

<b>A. CURRENT YEAR</b>													
Fund	Account	Balance as of January 31, 2025	Adjustments on Previous Months			Adjusted Balance as of February 1, 2025	Grants, February 2025	Total	Liquidations, February 2025	% of Liquidation	Ending Balance as of February 28, 2025	No. of Demand Letters Sent	Remarks
			Grants	Liquidations	Adjustments								
101	Officers and Employees	101,786.47				101,786.47	179,861.61	281,648.08	18,281.06	6.49%	263,367.02		
101	Special Disbursing Officer	-				-	194,169.00	194,169.00	150,000.00	77.25%	44,169.00		
101	Payroll	-				-		-			-		
TF	Payroll	-				-		-			-		
<b>Total</b>		<b>101,786.47</b>	-	-	-	<b>101,786.47</b>	<b>374,030.61</b>	<b>475,817.08</b>	<b>168,281.06</b>	<b>35.37%</b>	<b>307,536.02</b>		

<b>B. PRIOR YEARS</b>													
Fund	Account	Balance as of January 31, 2025	Adjustments on Previous Months			Adjusted Balance as of February 1, 2025	Grants, February 2025	Total	Liquidations, February 2025	% of Liquidation	Ending Balance as of February 28, 2025	No. of Demand Letters Sent	Remarks
			Grants	Liquidations	Adjustments								
101	Officers and Employees	21,701.50				21,701.50		21,701.50		0.00%	21,701.50		
101	Special Disbursing Officer	-				-		-			-		
101	Payroll	-				-		-			-		
TF	Special Disbursing Officer	-				-		-			-		
<b>Total</b>		<b>21,701.50</b>	-	-		<b>21,701.50</b>	-	<b>21,701.50</b>	-	<b>0.00%</b>	<b>21,701.50</b>		

<b>C. GRAND TOTAL (CY and PY)</b>		<b>123,487.97</b>	-	-		<b>123,487.97</b>	<b>374,030.61</b>	<b>497,518.58</b>	<b>168,281.06</b>	<b>33.82%</b>	<b>329,237.52</b>		
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